

**Highfields State School Parents and Citizens Association
APPLICATION FOR MEMBERSHIP TO MARCH 2019**

*Membership is **renewed yearly** commencing at the March AGM. Membership applications received on or prior to the AGM will be accepted without the applicant attending the AGM or a General Meeting. Membership applications received after the AGM can only be accepted with the applicant attending a General Meeting (**No exceptions**).*

MEMBER DETAILS	
Family Name	
Parents / Caregiver First Name(s)	Parent 1 Parent 2
Address	
Telephone Number (Home)	
Telephone Number (Mobile)	
I would like to receive P&C Information such as Agendas and Newsletters via email	YES / NO
Email Address (Parent/Caregiver 1)	
Email Address (Parent/Caregiver 2)	
I am a parent/caregiver of a student at the school	YES / NO
I am a community member over the age of 18 years	YES / NO DATE OF BIRTH:
ELDEST CHILD ATTENDING HIGHFIELDS STATE SCHOOL	
Name:	Class:
POSITIVE NOTICE BLUE CARD REQUIREMENTS	
Parents and caregivers with children attending the school do not need a Blue Card, but P&C Executive with Outside School Hours Care facility and community members are required to hold a Positive Notice Blue Card. (P&C Uniform Shop has application forms)	
Do you have a Blue Card?	YES / NO
Registration Number	
Expiry Date	
Have you applied for a Blue Card?	YES / NO
Signature(s) of Applicant(s) – two signatures required if application is in two names	
I agree to be bound by the constitution of the P&C and by all valid resolutions passed by the Association. I agree to work within the boundaries of the Education (General Provisions) Act 2006. I agree to be bound by Education Queensland's Code of Conduct which includes the following:	
<ul style="list-style-type: none"> • Personal Privacy – information obtained as a P&C representative MUST be considered confidential and treated accordingly. • Courtesy, respect, dignity and fairness will be observed at all times. • Discrimination against any person will not be tolerated (refer Anti-Discrimination Act 1991) 	
Date:	Date:
P&C USE ONLY	
Application Received:	Membership Confirmed at Meeting Held:
Date Blue Card Sighted:	Signature P&C Representative:

Please continue to next page for your Volunteer Intentions

Highfields State School P&C Volunteer Information

Name:
Emergency Contact Details:
(In case of emergency while volunteering at the school)

VOLUNTEER AREAS OF INVOLVEMENT Please indicate your volunteer intentions for the Year to March 2019. Tick as many areas as applicable.	
<input type="checkbox"/> Book Club <input type="checkbox"/> Classroom <input type="checkbox"/> Fundraising <input type="checkbox"/> Library <input type="checkbox"/> Outside School Hours Care <input type="checkbox"/> P&C Executive <input type="checkbox"/> Parent Rep on School Committee - <small>Facilities / Finance / ICT /Health & Safety (Please circle one)</small>	<input type="checkbox"/> School Council Representative <input type="checkbox"/> School Banking <input type="checkbox"/> Sporting Carnivals <input type="checkbox"/> Tuckshop <input type="checkbox"/> Uniform Shop <input type="checkbox"/> Other (Please state).....

If known, please circle the primary days you will be volunteering within the school:

Monday Tuesday Wednesday Thursday Friday

What interests, skills/talents do you have which may be valuable to your school community? (Please list: e.g. word processing, carpentry, sewing, etc.)

Volunteers of Highfields State School will receive a Volunteer Information Pack which explains roles, responsibilities, guidelines and procedures which must be read and signed by yourself and a P&C representative. All volunteers must also attend an induction program at the school. All volunteers must sign-in every time that they volunteer, this is a mandatory requirement for Health and Safety and Insurance purposes (Packs will be sent once you have signed in at least twice to volunteer and you will be advised of the induction programme date).

P&C USE ONLY	
Volunteer Information Pack sent	Date:
Volunteer Induction Programme attended	Date:

Thank you for providing this information: it is for the sole use of Highfields State School P&C. All information will be kept private and confidential.