Welcome to 3C.
We have had a great start to the year and thank you for providing your child with all of the booklist items, as this has allowed them to be prepared and organised for learning.

Your child will have 2 teachers this year – Mrs Tracey Pauli- Mon, Tues, Wed and - Mrs Sia Kowitz- Thurs, Fri

**Communication**
If you would like to discuss any issues regarding your child please make an appointment with us at a mutually suitable time so that we can give you uninterrupted time to discuss matters.
If you would like to inform us of anything regarding your child you can email us Tracey Pauli- t paul34@eq.edu.au Sia Kowitz- skowi1@eq.edu.au

If you are happy to receive information and updates from us via email please leave us with your email address.

**Expectations**
The school’s expectations - Be Safe, Be Respectful, Be a Learner, are consistently reinforced both in and outside of the classroom.

**Specialist Lessons**
This year sees the introduction of LOTE to Year 3. Japanese is the language that students will study at Highfields State School. The teacher for LOTE is Mrs Majella Costello.

- Mon- 11.35-12.10 Music (Mr Brian Hensler)
  12.10-12.45 Library (Mrs Jo Corcoran)
- Friday-10.00-1.30 LOTE (Mrs Majella Costello)
  12.45-1.15 PE (Mr Evan Mackay)

It is important that students have their library book on Mondays so that they can return and re-borrow and that they have a hat for PE.
**Religious Instruction**
Religious Instruction lessons will be on a Friday from 12.10-12.45 with Mrs Gay Maunder. Highfields State School offers an interdenominational religious program. If you do not wish for your child to participate, you must provide a note to the office requesting this.

**School Chaplaincy Service**
Highfields State School ‘s Chaplain is Mr Andrew Bell. The Chaplaincy program is available to the staff, students and families of the school community.

**Homework**
Homework will go home on a Monday and needs to be returned completed on Friday. There is a section on the homework sheet for students to record their home reading. Home reading books are located outside the classroom on the trolley and depending on the length of the book can be changed every day. If you child is having difficulty with any aspect of their homework please let us know.

**NAPLAN**
In Year 3 the students will have National Testing for NAPLAN in May. This will consist of Literacy and Writing (12 May), Reading (13 May) and Numeracy (14 May).

**Brain Break**
Brain Break is a time at approximately 10am when the students have a small healthy snack. This needs to be fruits, vegetables or cheese.

**If your child is absent**
If you child is away please provide us with information on the reason for their absenteeism, as it needs to be documented. You can do this by
- telephoning the office
- sending in a note
- or emailing your child’s name, class, date and reason to absences@highfieldssss.eq.edu.au or directly to one of your child’s teachers.
Tuckshop
Tuckshop is open Monday-Friday each week. Orders for Tuckshop need to be placed online. Please remember to still include items for Brain Break on these days.

P&C
Highfields State School has a wonderful P&C committee and they are always excited about new people joining. P&C meeting times are posted on the school notice board near the drop off zone.

School Information
The school newsletter is now delivered electronically to your email address. Highfields State School web page provides information regarding all aspects of the school. On the webpage you can find links to absences, booklists, tuckshop ordering etc., current calendar of upcoming events and uniform shop information just to name a few.
Highfields State School also has a P&C Facebook page that posts current up to date information.

We are looking forward to a fantastic year working with your wonderful children.

Yours Sincerely

Sia Kowitz and Tracey Pauli.